HIGHLAND COUNTY BOARD OF DD

JANUARY 21, 2020

6:15 PM REGULAR BOARD MEETING

LOCATION: Highland County Board of DD

The Highland County Board of Developmental Disabilities met in a regular session at 6:15 pm, Tuesday, January 21, 2020 at the Highland County Board of Developmental Disabilities. Board Members present: Karen Adams, Paul Pence, Michael Richards, Cheryl Lyle and Matthew Roberts.

Absent: Elizabeth Fryman

Others present were Debra Buccilla, Superintendent, Sherry Burns, Executive Administrative Assistant, Elizabeth Brennfleck, Human Resource Director, Becky Pollard, Nurse, Kraig Walker, Community Service Director, Kelli Williamson, SSA Director and Lori Moore, Business Director.

**ROLL CALL:** Paul Pence, present; Cheryl Lyle, present; Michael Richards present; Matthew Roberts, present, Karen Adams, present.

**ADDITIONS TO AGENDA**: NA

**Reports:**

**The minutes of the** December 17, 2019 meeting were reviewed and approved in a motion by

Paul Pence, seconded by Matthew Roberts. Roll Call. All yea, motion carried.

**Roll Call: Paul Pence yea; Michael Richards, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Karen Adams, yea;**

**Transfers:** None

**Monthly expenditures for January 2020** were reviewed and approved in a motion by Paul Pence seconded by Michael Richards. Roll Call. All yea, motion carried.

**Roll Call: Paul Pence yea; Michael Richards, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Karen Adams, yea;**

**OLD BUSINESS:**

**Lori Moore, Business Director** informed the HCBDD of the project updates.

* The electric service panel project has been completed
* The 2005 freightliner bus has been sold on govdeals.com for $2,500
* We are working with Enterprise Car Rental considering the potential of vehicles for some employees (HMG). We will have more information to present in the February meeting.

**Highco Contract**

The lease agreement was presented to Highco for 2020 at the same rental rate of 2019.

**2019 Year End Review**

2019 we received $732,000 from DODD for back settlements for 2016-2017. Expenses were also $500,000 under budget

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**NEW BUSINESS:**

**Debra Buccilla, Superintendent** asked the board for approval to pay monthly bills in 2020

A motion was made by Cheryl Lyle, seconded by Paul Pence to give the Superintendent approval to pay the monthly bills. All yea. Motion carried.

**Roll Call: Paul Pence yea; Michael Richards, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Karen Adams, yea;**

**Lori Moore, Business Director** asked the board for Approval of the 2020 Vendor List

A motion was made by Karen Adams seconded by Michael Richards to approve the 2020 Vendor List. All yes, Motion carried.

**Roll Call: Paul Pence abstain; Michael Richards, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Karen Adams, yea;**

**Lori Moore, Business Director presented the new Vendors: Green’s Pest Management, Harper Station Apartments, and Treewood Apartments.**

Cheryl Lyle made a motion, seconded by Matthew Roberts to accept the new vendors. All yea. Motion carried.

**Roll Call: Paul Pence yea; Michael Richards, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Karen Adams, yea;**

**Lori Moore, Business Director** presented the Medicaid Resolution 2020:1.21

Therefore be it resolved that up to $450,000 will be made available in 2020 in a manner that conforms to all State and Federal laws to pay the non-federal share of Medicaid expenditure and that this amount is sufficient to provide for the anticipated services to enrolled individuals financial commitment for such services to be provided by the HCBDD

A motion was made by Paul Pence, seconded by Michael Richards to approve Medicaid Resolution 2020:1.21 regarding Non-Federal Share of Medicaid Expenditures. All yea. Motion carried.

**Roll Call: Paul Pence yea; Michael Richards, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Karen Adams, yea**

**Lori Moore, Business Director** presented the IRS rate of $.575 for Mileage Reimbursement.

A motion was made by Paul Pence to approve the IRS mileage reimbursement of $.575 for 2020 seconded by Michael Richards. All yea. Motion carried.

**Roll Call: Paul Pence yea; Michael Richards, yea; Cheryl Lyle, yea; Matthew Roberts, yea; Karen Adams, yea**

Karen Adams, President made a motion to adjourn the HCBDD meeting at 6:38.pm

Prepared by: Sherry Burns, Executive Administrative Assistant

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Karen Adams, Board President

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Cheryl Lyle, Recording Secretary