

**RIVENHALL PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 6TH MARCH 2012.**

Present: Cllrs. Abbott, Bills, Brailey and Clark.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and 1 member of the public.

571.. To receive any apologies for absence.

An apology was received from Cllr. Wright. Cllr. Prime was absent.

572.. Declarations of Interest relating to Agenda items.

Cllr. Bills declared a Personal & Prejudicial interest in item 576: Planning Application 12/00163/FUL

573.. To approve and sign the Minutes of the meeting held on 7th February 2012.

The Minutes were **unanimously approved** then signed by the Chairman.

574.. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- It was reported that to date there had been 3,635 'hits' on the Council's website.
- It was reported that the RPPFA are to introduce a scheme for the recognition of "Rivenhall Heroes"; nominations will be requested in due course.

575.. Matters for Discussion.

i. Casual vacancy for Parish Councillor.

Cllr. Salmon has, due to ill health, tendered his resignation to the Chairman, which has been accepted.

The Clerk will communicate with BDC so that the vacancy can be formally advertised.

ii. Management of Tarecroft Wood.

An initial approach has been made to ECC indicating the Council's interest in the freehold acquiring ownership of this woodland. ECC reply that this should be further considered by them during April 2012.

It was agreed that when/if this freehold is obtained a Management Group be set up by the Council.

iii. Play area in Rivenhall End.

Following the Council's letter to the landowner surrendering the lease of this land the Clerk has initiated action requested in the landowner's subsequent reply. Notices have been posted, request made for the Maintenance Contractor to remove the signs and seat, cancellation of the order initially given to Mr. Shearman to repair the fence and notification to BDC that future grasscutting will not be required.

iv. A.P.A. & Annual Report.

Work continues to compile both the Annual report and the Community Information Leaflet - Outstanding reports are required by the end of March at the latest.

ECC Highways report that they do not have staff members free to attend the Annual Parish Assembly but Mr. Allan Reid (BDC) and the local Village Agent will attend.

v. MiCommunity funding for HGV weight restriction in Oak Road.

Both the Clerk and the Chairman have requested a reassessment of the BDC refusal for funding towards this project. A reply is awaited.

vi. RCCE Best Kept Village Competition.

Entry forms are to be submitted by Cllr. Clark for Rivenhall End and Cllr. Bills for

Rivenhall and a copy of the Churchyard entry form will be passed, by Cllr. Clark, to the Churchwarden for action.

The Chairman reported that BDC are endeavouring to allocate funding in support of the RCCE during 2012/13.

vii. ECC temporary closure of Rickstones Road.

ECC indicate that Rickstones Road will be temporarily closed to traffic for remedial work with effect from 12th March 2012 for a period of 5 days between the hours of 07.00 and 17.00 weather permitting.

The Clerk will contact ECC to obtain confirmation that all the verges will receive attention during these works.

viii. Maintenance matters.

(a) *Compost for planters at St. Mary's Road.*

The Chairman will provide both compost and hardcore for use in the planters

(b) *Seat removal/relocation former Henry Dixon Play Area.*

This seat to replace the wooden bench at the area of biodiversity in Oak Road.

(c) A tidy up of the bus shelter on the Village Green is required.

(d) BDC request the Maintenance Contractor to place the litter bags next to the rubbish bins in future for ease of collection

ix. Training Courses.

(a) BDC First Aid Courses.

No attendees.

(b) EALC Councillor Training Day 2 - Wednesday 25th April 2012.

No attendees.

576.. Planning Matters:

Applications:

12/00238/FUL: Erection of first floor rear extension, tiled roof to front bay and porch and tiled roof to side elevations - 49 Oak Road, Rivenhall End.

Members raised no objection to this application.

12/00163/FUL: Revised plans for extension - 49 St. Mary's Road.

Although Members had previously raised no objection to this application **it was agreed** to draw BDC's attention to any representations made by neighbours.

12/00300/FUL: Erection of various extensions - Essex County Fire & Rescue Service, Kelvedon Park, Rivenhall End.

It was agreed that a special meeting be convened on 19th March 2012 in the Village Hall, commencing at 20.00 hours, to fully discuss this application.

Planning Results:

ECC: ESS/32/11/BTE: Gravel extraction - Bradwell Quarry.

Application granted with conditions and Section 106 Agreement.

12/00020/FUL: Retention of 1 demountable classroom etc - New Rickstones Academy.

Application withdrawn.

Planning Enforcement:

There was nothing further to report.

Ongoing Planning & Highway Matters:i. Local Development Framework.

Polish Camp allocation has been agreed with certain revisions.

Witham Allocations: BDC are investigating the Conrad Road site. It appears that the officers have drawn an incorrect boundary with the schools in Witham not Rivenhall and that the far north-eastern corner of the Conrad Road site could also be in Rivenhall.

Proposed by Cllr. Bills, seconded by Cllr. Clark and unanimously agreed the Clerk write to BDC as follows:

(a) That as it would appear the Forest Road allocation has been approved this Council is not in favour of the further inclusion of the Conrad Road site, which was only put forward initially as an alternative to the Forest Road site, not as an addition.

(b) Requesting that the Council be included in further consultations regarding the Conrad Road site allocation.

ii. Rivenhall Airfield.

There was nothing further to report.

iii. ECC Waste Development.

There was nothing further to report.

iv. ECC Minerals Development.

There was nothing further to report.

v. Braintree District Local Highways Panel.

Minutes of the meeting dated 2nd February 2012 indicate that the Oak Road Railway Bridge - signal controlled one-way system should be retained as a priority and the 7.5 tonne weight restriction for Oak Road be retained for possible funding in 2012/2013.

The extension of the Church Road parking restrictions is now with the North Essex Parking Partnership (NEPP).

577.. Correspondence received since the date of the Agenda.

BDC's Overview & Security Panel has set up a Task & Finish Group to look at liaison with both ECC Highways and the Highways Agency, from identifying issues/problems, through to completion of highway projects and repairs..

Cllr. Bills agreed to consider the Council's response for discussion at the special meeting on 19th March 2012.

578.. Finance Matters:To agree accounts for payment.

Proposed by Cllr. Bills, seconded by Cllr. Clark and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

814	EALC	£60.00	Law & Procedures Course Fee.
815	K. P. Taylor	£314.61	Clerk's salary/expenses (Feb.)
816	A. Walsh	£72.00	Maintenance (Feb.)

579.. Information exchange and items for the next Agenda.

- Footpaths - sign maintenance.
- Entrance to the car park at Tarecroft Wood.
- Wall leaning towards footway at "Camelot" 309 Rickstones Road.
- Park Road bridge has been repaired.
- There have been a further 2 motor vehicle accidents in Park Road/Western Road.

580.. Dates of future meetings:

Special meeting on Monday 19th March 2012 in Rivenhall Village Hall commencing at 20.00 hours.

Tuesdays 3rd April and 1st May both in Rivenhall Village Hall, commencing promptly at 20.00 hours.

Items for the April meeting to the Clerk by 23rd March 2012 at the latest.

The A.P.A. will precede the May meeting, commencing at 19.00.

581.. Closure

The Chairman closed the meeting at 21.36 hours.

Signed:

CHAIRMAN

Date: