

**RIVENHALL PARISH COUNCIL.
MINUTES OF THE MEETING HELD ON 2ND NOVEMBER 2010.**

Present: Cllrs. Bills, Clark, Brailey, Wright and Prime.

In the Chair: Cllr. Bills.

Also present: Parish Clerk, plus 3 members of the public.

375.. To receive apologies for absence.

Apologies were received from Cllr. Abbott who was attending a BDC Planning Committee meeting and Cllr. Salmon who was in hospital.

376.. Declarations of Interest relating to Agenda items.

There were no Declarations of Interest made.

377.. To approve and sign the Minutes of the meeting held on 5th October 2010.

The Minutes were **unanimously approved** subject to the inclusion at item 372(i) of the words "*...due to a confusion of dates*" and then signed by the Vice-Chairman.

378.. Public Forum.

The following matters were brought to the attention of Members:

- A petition signed by 25 parishioners, requesting further extensions to the proposed parking restrictions along Church Road was presented to the PC. See under item 379(vii).
- Dog fouling around the Playing Field and the free running of a dog in the school playing field - the matter to be discussed with the BDC Dog Warden.
- An entry gate to the play equipment area in the Playing Field - Next agenda.
- The roundabout is to be safety checked by Cllr. Wright.

379.. Matters for Discussion:

i. Insurance claim re VAS in Church Road.

The claim has been accepted by Allianz Insurance in the sum of £3995.00.

There is an excess of £125.00 on the policy document.

Allianz Insurance recommend that the level of insurance value for each VAS be increased to £4,500 in due course. This increase **was agreed** and will be implemented when the new VAS in Henry Dixon Road is installed.

ECC Highways have indicated that the reinstatement of the post has been programmed but no date has been given for this work.

ii. Installation of VAS in Henry Dixon Road.

As indicated at the site meeting, there is a necessity for the post to have an extension arm fitted to bring the solar panel away from the trees. This extension is supplied by Solagen at the time of fitting the sign and will cost an additional £185.00, thereby bringing the total cost of the sign to £4,180 excluding the post.

It was **proposed by Cllr. Wright, seconded by Cllr. Prime and unanimously agreed** that this additional extension be ordered from Solagen.

iii. HGV survey at Rivenhall End.

Olive Cowell has advised that the data is in raw form but that an analysis will be completed in the new year.

iv. Ongoing provision of Parish Council Website.

There was nothing new to report this month.

v. Matters pertaining to Greenfields' open spaces maintenance.

The Chairman has contacted Greenfields regarding the Parish Council assuming responsibility for future grass maintenance and a reply is awaited together with a reply to the PC's complaint regarding the interval between cuts this season.

- vi. General maintenance required within the Parish.
BDC has donated 700 daffodil bulbs for planting within the Parish, the maintenance contractor will be requested to liaise with Cllr. Clark regarding the planting of these bulbs.
- vii. Extended parking restrictions along Church Road.
As mentioned above, a petition has been received by the PC regarding a request for further extensions to the parking restrictions along Church Road. Another letter has also been received expressing concern regarding the inappropriate parking in this area.
Proposed by Cllr. Prime, seconded by Cllr. Clark and unanimously agreed that the PC request ECC to extend the parking restrictions from the War Memorial to the entrance into the Albert Moss Playing Field and to further consult with the Parochial Church Council regarding a further extension of the restrictions up to the church gateway.
The Vice-Chairman agreed to further liaise with the local Police/Wardens.
- viii. Permanent binding of PC Minutes, 1982-2010.
The Clerk has obtained verbal quotations from two bookbinding firms for the permanent binding of Council Minutes. There are six volumes each containing up to five years Minutes, the binding cost in total amounting to £270.00. The product supplied by Hipwell Bookbinders of Tolleshunt Major was the superior product in the Clerk's opinion.
It was **proposed by Cllr. Brailey, seconded by Cllr. Wright and unanimously agreed**, that the Clerk arrange for the Minutes to be bound into volumes by Hipwell Bookbinders.
- ix. Request for a grit/sand box at the Village Hall.
Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed that the RPPFA purchase a wheelbarrow and shovel together with sufficient bags of salt/grit to be stored in the shed and that the PC will contribute 50% of the cost at the end of the winter season upon production of the relevant invoice by the RPPFA.
- x. BDC Local Strategic Partnership Assembly - November 2010.
Cllrs. Prime, Wright and Clark indicated their intention of attending this Assembly on Tuesday 30th November 2010 in the Public Hall, Witham, commencing at 18.00 hours.
- xi. Suggestion for speakers at the Annual Parish Assembly.
Proposed by Cllr. Prime, seconded by Cllr. Wright that the following be the persons invited to speak at the Annual Parish Assembly on Tuesday 19th April 2011: Mrs. Olive Cowell (ECC Highways), Local Police and a senior officer from BDC. **This proposal was carried by a vote of 4 to 1.**

380.. Planning Matters:

Applications:

10/01378/FUL: Installation of a Photovoltaic system (Solar Panels) on Golf Club House - Rivenhall Oaks Golf Course, Forest Road.

Members raised no objections to this application.

10/01384/ADV: Display of illuminated wall mounted sign - The Matchyns, London Road, Rivenhall End.

Members objected to the lighting element of this scheme due to the lack of proper information and for the fact that there is no real need for lighting at the already well lit location.

10/01434/FUL: Application to extend the time limit for implementation of 07/00538/FUL, granted on appeal but with strict conditions. - Rivenhall Resort Hotel, London Road.

Members recognised that the previous application had been allowed on appeal but would request that the extension be for a period of only 3 years and not 5 as requested by the applicant.

Planning Results:

10/01070/FUL: 38 Oak Road, Rivenhall End - Erection of detached double garage. Application granted.

Ongoing Planning Matters:

- i. Local Development Framework.
It was agreed that the Chairman draft some notes for circulation prior to the PC responding by the due date of 19th November 2010.
 The LDF Panel meeting has been postponed until 1st December 2010.
- ii. Rivenhall Airfield.
 There was nothing further to report on this matter.
- iii. ECC Minerals & Waste Development Framework.
 The deadline for the Waste Development consultation is 2nd December 2010 and **it was agreed** that the Chairman draft some notes for circulation prior to the PC responding formally.
 Regarding Minerals, it would appear that ECC is not going to proceed to the consultation stage on the major new proposals in the Rivenhall area - including South of the A12 and at Parkgate Farm.
- iv. New Rickstones Academy.
 The next meeting of the Community Group is on Friday 5th November 2010 at The Maltings, commencing 13.00 to be followed by a site visit of the new academy site.

381.. Correspondence received since the date of the Agenda.

- Oak Road, Rivenhall End will be closed between 21.00 hours Thursday 27th January 2011 and 05.00 hours Friday 28th January 2011 for an examination of the railway bridge. Diversions will be advertised.
- EALC have published a list of Training Courses for 2011, including, after the Council elections in May, two Councillor Training days and two Advanced Councillor Training days, plus three Chairman's days.
- BDC has given notice that with effect from 1st January 2011 they will no longer send copies of planning applications to Parish Councils. PCs will be emailed the details with a link to the relevant part of BDC's web page, plans can, if required, be printed by the PC.
- ECC has indicated that the Draft Essex School Organisation Plan 2010-2015 is available for consultation up to 13th December 2010. Documents can only be found on line at <http://tinyurl.com/EssexSOP2010-15>.

382.. Finance Matters:

To agree accounts for payment.

Proposed by Cllr. seconded by Cllr. and unanimously agreed that the following accounts be paid; cheques were then drawn accordingly.

725	Royal British Legion	£40.00	PC wreath + donation
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726	R. Turner	£175.00	Parish Christmas Tree
727	RPFA	£30.00	Hall Hire (31/08, 05/10, 02/11)
728	K. P. Taylor	£321.92	Salary/expenses Oct. 2010.
729	A. Walsh	£304.88	Maintenance October 2010.

383.. Information exchange and items for the next Agenda.

- The abortive heavy domestic rubbish collection - Next agenda.
- A 'Get well card' to be sent to Cllr. Salmon.
- Cllr. Clark will lay the PC wreath at the War Memorial.
- Further damage to Appleford Bridge.
- Footpaths - Next agenda.

384.. Dates of future Meetings:

Tuesday 7th December 2010 in The Henry Dixon Hall and Tuesday 4th January 2011 in Rivenhall Village Hall, both meetings commence promptly at 20.00 hours.

Items for the December meeting to the Clerk by 26th November 2010 at the latest.

The Parish Council Precept meeting is scheduled for Thursday 18th November 2010 at 19.30 hours in the Committee Room at The Henry Dixon Hall, Rivenhall End.

385.. Closure.

The Vice-Chairman closed the meeting at 21.53 hours

Signed: Date:

CHAIRMAN