

**RIVENHALL PARISH COUNCIL.  
MINUTES OF THE MEETING HELD ON 4<sup>TH</sup> OCTOBER 2011.**

**Present:** Cllrs. Bills, Wright, Clark, Prime and Salmon.

**In the Chair:** Cllr. Bills (Vice-Chairman).

**Also Present:** Parish Clerk and 3 members of the public.

**500.. To receive any apologies for absence.**

Apologies were received from Cllrs. Brailey (hospital) and Abbott (Planning Cttee).

**501.. Declarations of Interest relating to Agenda items.**

There were no Declarations made relevant to this meeting.

**502.. To approve and sign the Minutes of the meeting held on 6<sup>th</sup> September 2011.**

The minutes were **unanimously approved** and then signed by the Vice-Chairman.

**503.. Public Forum for 10 minutes.**

The following matter was brought to the attention of Members:

- Eradication of rabbits at the Rivenhall End Play Area - *for inclusion on the November agenda*

**504.. Matters for Discussion:**

i. Possible management developments at Tarecroft Wood.

Green Light Trust are in discussion with ECC regarding the management of Tarecroft Wood whereby the woodland would be a base for Green Light to run courses and programmes based upon environmental and conservation management for a wide range of individuals with identified social, mental and physical needs. It was agreed for the Clerk to request that the Parish Council be allowed to see any lease prior to agreement between Green Light Trust and ECC.

ii. ECC Salt Bag Scheme.

Cllr. Bills reported that he had contacted local residents who are prepared to become co-ordinators for this scheme within Rivenhall itself.

**Proposed by Cllr. Wright, seconded by Cllr. Bills and unanimously agreed** that Cllr. Bills proceed with the implementation of this scheme and notify ECC accordingly. Cllr. Clark agreed to accept a delivery of salt for distribution in Rivenhall End.

It was further agreed that the existing salt bin be relocated, with the aid of volunteers, to Tusser Close on Saturday 15<sup>th</sup> October 2011 at 10.00 hours.

iii. Play Area, Henry Dixon Road:

(a) *Re-negotiation of the Lease with the landowner.*

**Proposed by Cllr. Clark, seconded by Cllr. Prime and agreed by a majority vote** that the Clerk open negotiations with the landowner to obtain a revised, long-term lease. Also requesting a possible financial contribution towards the cost of the new fencing to be provided by Mr. Shearman.

(b) *Application to ECC/BDC for a pedestrian crossing in Henry Dixon Road.*

**Proposed by Cllr. Clark, seconded by Cllr. Prime** that ECC be requested to install a zebra crossing in Henry Dixon Road so as to provide a safer access to the local play area and for residents taking their children to school in Rivenhall. **This was defeated by a majority vote.**

(c) *Fence replacement.*

To date Mr. Shearman has not commenced his contracted work to repair/replace the perimeter fence and gates. Cllr. Clark will remind him that this work is outstanding.

(d) *Site meeting with officers from BDC.*

The Clerk reported upon the site meeting held on 28<sup>th</sup> September with officers from BDC regarding any possible future minimal maintenance and safety issues. *This will be included on the agenda for the November meeting.*

- iv. Review of Parliamentary Constituency Boundaries in 2013.  
Members were made aware that the Boundary Commission for England has proposed changes in the local Parliamentary constituency boundaries. The two new constituencies proposed are Braintree & Witham (including Rivenhall Parish) and North West Essex. This document was included in the Circulation Box.
- v. General maintenance required in the Parish.  
It was **unanimously agreed** that flower bulbs be purchased up to the value of £50.00 in addition to any that might be forthcoming from BDC.
- vi. EALC Training Courses.  
Employment Issues: 3<sup>rd</sup> November 2011 - No attendees  
Funding Day: 10<sup>th</sup> November 2011 - Cllrs. Bills and Wright will attend if possible and will notify the Clerk accordingly.  
Law & Procedures: 15<sup>th</sup> November 2011 - No attendees  
Chairman's Day 3: 23<sup>rd</sup> November 2011 - No attendees

#### 505.. **Planning Matters:**

##### **Applications:**

**11/01220/FUL:** Installation of a photovoltaic system onto a grain store - Appleford Farm.

Members raised no objections relative to this application.

**11/01324/FUL:** Retention of vehicle washing facility - Former North Side BP Filling Station, London Road, Rivenhall End.

Members raised the following observations:

The views of the Highways Agency need to be taken into consideration, particularly regarding the access.

Lighting on site must be directed downward and only used when needed.

Operational hours to be restricted to normal business hours.

##### **Planning Results:**

**CC/BTE/114/10 & CC/BTE/114/10/LB:** Covered entrance etc - Rivenhall Primary School.

Application approved.

**11/00887/FUL:** Removal of condition 3 to enable use for weddings etc. - Rivenhall Oaks Golf Course.

Application granted with conditions.

**11/00987/FUL:** Erection of replacement dwelling - Ivy Cottage, The Drive, Rivenhall End.

Application granted.

##### **Planning Enforcement:**

There were no enforcement issues reported at this meeting.

##### **Ongoing Planning Matters:**

- i. Local development Framework.  
No further information.
- ii. Rivenhall Airfield.  
No further information.
- iii. ECC Minerals Development Document:  
*Colemans Farm, site A46.*

The Chairman will circulate notes based upon what was included in the letter to local residents before the deadline of 20<sup>th</sup> October 2011.

*Bradwell Quarry, site A2.*

No further information.

iv. New Rickstones Academy.

There is still no date for the Academy meeting.

**506.. Correspondence received since the date of the Agenda.**

- \* Braintree District Local Compact: Request that Rivenhall PC become a signatory to this Local Compact. Members decided not to become a signatory authority.
- \* Problems encountered by local resident when crossing Church Road in order to walk to the local shop and bus stops. *This will be included on the agenda for the November meeting.*
- \* Letter from the CAB requesting consideration for a grant.  
**Proposed by Cllr. Clark, seconded by Cllr. Prime and unanimously agreed** that the sum of £25.00 be granted to the local branch of the CAB under Section 137 of the LGA 1972.
- \* ECC & Community Budgets. Information noted regarding the proposed pilot scheme to be initiated by ECC and the Department for Communities & Local Government. The document was included in the Circulation Box.

**507.. Finance Matters:**

To agree accounts for payment.

**Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed** that the following accounts be paid. Cheques were then drawn accordingly.

784	Audit Commission	£162.00	External Audit for 2010/2011.
785	Henry Dixon Hall Charity	£10.00	Hire of hall 6 <sup>th</sup> March 2012
786	Revenue & Customs	£159.20	PAYE
787	K. P. Taylor	£393.54	Salary/expenses September 2011.
788	A. Walsh	£274.00	Maintenance September 2011.

Notice of completion of the external audit for 2010/2011.

The Clerk informed Members that the external audit for the year ending 31<sup>st</sup> March 2011 had been completed with no adverse comments made by the external auditor. The statutory notices have been displayed on all the PC notice boards.

Half-year financial review.

Members considered and approved the half-year financial figures, which appear to be within the budget forecast.

**508.. Information exchange and items for the next Agenda.**

- RCCE Best Kept Village - the Clerk will request a copy of the judges' comments.
- Lorries parking overnight at the South Bound BP Filling Station - *to be included on the agenda for the November meeting.*
- HGVs in Foxmead - the Clerk to request clearer road surface signing by ECC.
- RBL wreath has been ordered and a cheque for £40.00 will be included for payment at the next meeting.
- A cheque for the parish Christmas Tree, £180.00 will be included for payment at the next meeting.
- One of the Zebra beacons in Church Road has malfunctioned - the Clerk will report this to ECC.
- The possible provision of a Neighbourhood Plan in 2012 - *to be included on the agenda for the November meeting.*

- RCCE Best Kept Village certificate and photograph to be displayed in the Village Hall with the permission of the RPFA

**509.. Dates of future meetings:**

Tuesdays 1<sup>st</sup> November 2011 in Rivenhall Village Hall, and 6<sup>th</sup> December in The Henry Dixon Hall, both commencing promptly at 20.00 hours. Items for the November meeting to the Clerk by 21<sup>st</sup> October at the latest.

Members are reminded that the annual Precept meeting is scheduled for the evening of Thursday 17<sup>th</sup> November 2011.

**510.. Closure.**

The Chairman closed the meeting at 21.33 hours.

Signed: .....

CHAIRMAN

Date: .....