

### RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5<sup>th</sup> Street, Alameda, SK on Wednesday, January 9, 2019 at 8:00am.

**PRESENT:** Howard Sloan, Jeremy Nielsen, Reed Gibson, Kim Dietze, Phil Yanchycki, Jeff Humphries, Kelvin Luedtke  
Chief Administrative Officer Sentura Freitag, Office Assistant Jennifer McNabb  
Foreman Kirk Brooks

#### **CALL TO ORDER:**

This meeting was called to order by the Reeve at 8:04A.M.

**BOND:** The CAO presented the Bond for the office, the insurance policies and the Short Term Disability Policy to Council. A copy of each will be filed.

Councillor Yanchycki arrived at 8:25am.

#### **FOREMAN UPDATE 8:05 – 8:45 am:**

- SPWA Conference
- Grader Blades
- New Shop Committee update

*Vibrator*      **01/19 Dietze:**  
*End Dump*      That the RM shall obtain another vibrator on the new end dump trailer.      **CARRIED**

*Grader*      **02/19 Dietze:**  
*Blades*      That the Foreman shall obtain quotes on a larger order of grader blades. If the quoted amount is less than \$500.00/blade he shall order them.      **CARRIED**

*SPWA*      **03/19 Sloan:**  
*Conference*      That the Foreman shall attend the Saskatchewan Public Works Association Conference in Saskatoon on February 26-28 at a cost of \$420.      **CARRIED**

#### **DELEGATE –**

1. **Katie Makohoniuk, CCA, Plant Health Officer, SARM Division 1 – 9:00am-9:15am**
2. **Dean Copeland, Manager and Devan Brisbois, Manager of Operations, Prairie Pride Credit Union 9:15-9:30am**

*RM*      **04/19 Gibson:**  
*Credit Card*      That the RM shall cancel their CUETS Credit card, and obtain a PPCU Platinum Business Card with points with a credit limit of \$10,000.00 in Sentura Freitag's name. Furthermore, points shall be used to obtain prizes for different events held by the RM or offered in the community.      **CARRIED**

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## WAGES 2019

The office staff were asked to leave the council chambers for a discussion regarding staff wages at 10:20am. All members of council were in attendance for this discussion.

Councillor Dietze left the council chambers at 11:00am

Councillor Nielsen left the council chambers at 11:05am

The office staff and Councillors Dietze and Nielsen returned to the council chambers at 11:16am.

*Cost of Living Increase*      **05/19 Yanchycki:**  
That all staff receive 2.4% cost of living increase to their wage rounded up to the nearest \$0.05 effective January 1, 2019.

Kirk Brooks	\$38.20 per hour
Chris Fee	\$33.20 per hour
Larry Schnell	\$29.80 per hour
Wade Duncan	\$29.80 per hour
Shanise Sloan	\$24.50 per hour
Slade Burnett	\$23.40 per hour
Wayne Valentine	\$23.45 per hour
Jennifer McNabb	\$26.30 per hour
Sentura Freitag	\$80,502.00 yearly salary

**CARRIED**

*Regular minutes*      **06/19 Nielsen:**  
That the minutes of the regular meeting of December 12, 2018 shall be adopted as read.

**CARRIED**

*December Statement*      **07/19 Yanchycki:**  
That the detailed financial report for the month of December shall be approved as read, and attached.

**CARRIED**

*Accrual Acct Payable*      **08/19 Gibson:**  
That the following 2018 accrual accounts as submitted shall be paid, and a list shall be attached to the minutes.

**CARRIED**

*Accounts Payable*      **09/19 Humphries:**  
That the statement of payments being, cheques #5322 – 5341 in the amount of \$374,430.38 and online payments in the amount of \$18,208.40 for a total of \$392,638.78 shall be paid and be attached to the minutes.

**CARRIED**

## OLD BUSINESS:

*A/R Abatements*      **10/19 Sloan:**  
That the RM shall write off the water token invoice in the amount of \$40.00 for Eric Steffenson as the water well is no longer used by him.

**CARRIED**

*A/R Abatement SGI*      **11/19 Gibson:**  
That the RM shall write off the remainder of fire invoice #20180069-006 in the amount of \$127.63 to SGI as their rates do not cover this amount.

**CARRIED**

*New Shop*      **12/19 Nielsen:**  
*Property*      That the RM shall add the new shop to the SARM property insurance policy in the amount  
*Insurance*      of \$1.8M. Furthermore, this shall be reviewed upon construction completion.      **CARRIED**

**ADMINISTRATOR'S REPORT:**

*Admin*      **13/19 Yanchycki:**  
*Report*      That the RM shall accept the Administrator's Report as presented.      **CARRIED**

**OIL APPROVALS:**

*Oil Approvals* **14/19 Gibson:**  
That the RM shall accept the oil approvals as attached.      **CARRIED**

**CUSTOM WORK RATES:**

*Custom Rates* **15/19 Nielsen:**  
That custom work rates shall remain as follows:

Grader/Operator	\$125.00/hour
Grader with blade/Operator	175.00/hour
Mower/Operator	100.00/hour
Loader/Operator	100.00/hour
Tractor/Operator	80.00/hour
Packer	200.00 per day
Gravel Hauled	16.00/yd*
	12.00/yd (pit run)*

\*A maximum of three loads of gravel (hailed only) per year at said costs shall be hauled to rate payers only. These rates will be available to the Town of Alameda and Chopper K Auction Services.      **CARRIED**

*Water tokens* **16/19 Luedtke:**  
That fees/charges shall be:  
Water Well Keys/token      \$40.00/year  
Commercial tokens      \$100.00/year  
Fax/Photocopy      \$1.00/page      **CARRIED**

*Gopher tails* **17/19 Yanchycki:**  
That bounty on gopher tails shall remain at \$0.30 per tail.      **CARRIED**

*Beaver*      **18/19 Humphries:**  
*Trapper*      That Mark Wenner and Terry Barnes shall be appointed Contract Beaver Trappers and shall be paid \$50.00 per tail as commissioned by a member of council.      **CARRIED**

*Pound*      **19/19 Gibson:**  
That Chopper K shall be appointed as pound for the year 2019.      **CARRIED**

*PCO*      **20/19 Dietze:**  
That Terry Barnes shall be appointed as Pest Control Officer for the year 2019.      **CARRIED**

- Weed Inspector*      **21/19 Yanchycki:**  
That Slade Burnett shall be appointed Weed Inspector for the year 2019. **CARRIED**
- Solicitor*      **22/19 Humphries:**  
That John Billesberger, Billesberger Law Firm, 1017-3<sup>rd</sup> Street, Estevan, SK S4A 0R4 shall be appointed as solicitor for the year 2019. **CARRIED**
- Auditor*      **23/19 Luedtke:**  
That the RM shall appoint Cogent Business Consulting of Weyburn, SK as auditor for 2019. **CARRIED**
- Appeals Committees*      **24/19 Sloan:**  
That the RM shall appoint Gord Krismer and Associates (Chair: Clint Krismer, Vice Chair: Gord Krismer, Board Members: Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cameron Duncan, David Lang, Gail Wartman, Secretary: Aileen Swenson) as Assessment Appeals Board and Development Appeals Board for 2019. **CARRIED**
- CAO*      **25/19 Humphries:**  
That Sentura Freitag shall be hired as Chief Administrative Officer, Returning Officer, Assessor, Treasurer for the year 2019 with a cost of living increase of 2.4%, \$80,502.00 plus membership in the RMAA. **CARRIED**
- NEW BUSINESS:**
- Sask Lotteries*      **26/19 Yanchycki:**  
That the Saskatchewan Lotteries TIP Allocation for 2019 shall be turned over to the Town of Alameda. **CARRIED**
- EI rate*      **27/19 Luedtke:**  
That the RM shall acknowledge 2019 reduced EI rate of 1.181. **CARRIED**
- SARM*      **28/18 Nielsen:**  
That the RM shall pay the following 2019 SARM accounts (plus taxes):
  - Membership \$3,381.27
  - Bond for Office \$100.00
  - Self Insurance \$2,184.30
  - Excess Liability \$5 million - \$1,664.00
  - Short term Disability \$11,017.21 (Council coverage of up to 50K each)
  - Long term Disability - \$7,340.87
  - Extended Health & Dental Benefits Plan - \$49,870.97
  - Property Insurance \$10,598.78
  - Group Life \$889.68
  - Optional Life Insurance (Freitag) \$343.35
  - Optional Life Insurance (McNabb) \$83.93**CARRIED**

*Memberships* **29/19 Yanchycki:**

That the RM shall pay the following 2019 memberships:

- |   |              |                |
|---|--------------|----------------|
| • RMAA (Freitag)                              | \$455.00     |                |
| • SETPC                                       | upon invoice |                |
| • Sask Parks and Recreation                   | upon invoice |                |
| • Redcoat Waste                               | upon invoice |                |
| • Agriculture in the Classroom                | upon Invoice |                |
| • Saskatchewan SPCA                           | upon invoice |                |
| • Saskatchewan Emergency Planners Association | \$250.00     | <b>CARRIED</b> |

*GIC* **30/19 Nielsen:**

*PPCU*

That the RM shall invest \$2.0M into a 5 year locked in GIC at a 3.1% interest rate, and \$2.5M shall remain in the redeemable GIC with Prairie Pride Credit Union, Alameda provided that the RM Maximizer account interest rate remains at prime less 2%. **CARRIED**

*Corresp.* **31/19 Humphries:**

- SARM:
  - The 2019 SARM Annual Convention - election for President and Vice President as well as an election in Division 2, 4, 6 for Division Directors
  - 2019 Membership Fees - 3% increase from 2018
  - The deadline for submitting resolutions the upcoming 2019 Annual Convention is **Friday, January 25, 2019** end of day
  - Ray Orb – seeking re-election as SARM President
  - Carmen Sterling – seeking re-election as SARM Vice President
- FCM – booklet about changes to council income tax - In March 2017, the federal government passed Bill C-44, eliminating the one-third exemption for elected officials, effective January 1, 2019. The change applies to all elected provincial and municipal officials in Canada and will result in substantive changes to their after-tax compensation. (I provided you this booklet in December meeting)
- Crime Stoppers Partner Newsletter

That the correspondence having been read shall be filed.

**CARRIED**

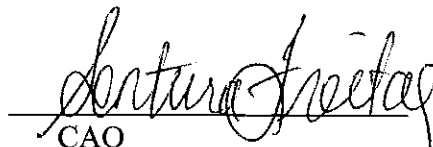
*Adjourn* **32/19 Gibson:**

*12:25pm*

That this meeting shall adjourn.

**CARRIED**

  
Reeve

  
CAO