

**New Client Intake Form**

**Contact Information**

Name: \_\_\_\_\_ Nickname: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Okay to leave messages?  Yes  No Okay to text?  Yes  No  
Secondary Number: \_\_\_\_\_ Okay to leave messages?  Yes  No Okay to text?  Yes  No  
E-mail Address: \_\_\_\_\_ Okay to receive e-mail?  Yes  No

**Emergency Contact Information**

Emergency Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

**Demographic Information:**

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_  
Sex:  Male  Female  
Sexual Orientation: \_\_\_\_\_  
Race/Ethnicity: \_\_\_\_\_  
Religious or Spiritual Affiliation: \_\_\_\_\_

**Employment**

Employer: \_\_\_\_\_ Position/Title: \_\_\_\_\_  
Length of time in this position: \_\_\_\_\_ Job Satisfaction:  Low  Medium  High

**Education**

Are you currently attending school?  Yes  No  
If yes, where? \_\_\_\_\_

Please check any of the following you have completed and provide corresponding information.

High School Graduate Or  GED? Year: \_\_\_\_\_  
 Associate's Degree School: \_\_\_\_\_ Year: \_\_\_\_\_ Major: \_\_\_\_\_  
 Undergraduate Degree School: \_\_\_\_\_ Year: \_\_\_\_\_ Major: \_\_\_\_\_  
 Graduate Degree School: \_\_\_\_\_ Year: \_\_\_\_\_ Major: \_\_\_\_\_  
 Other School: \_\_\_\_\_ Year: \_\_\_\_\_ Major: \_\_\_\_\_

**Military Service**

Have you ever served in the military?  Yes  No  
Branch: \_\_\_\_\_ Rank: \_\_\_\_\_  
Year Joined: \_\_\_\_\_ Year Discharged: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_  
Were you in combat?  Yes  No

**Legal**

Have you ever been arrested or convicted of a misdemeanor or felony?  Yes  No  
 If yes, please explain:

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Are you currently involved in any divorce or child custody proceedings?  Yes  No  
 If yes, please explain:

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**Substance Use History**

Substance Type	Current Use (Last 12 Months)				Past Use				
	Y	N	Frequency	Amount	Y	N	Frequency	Amount	Year
Tobacco									
Caffeine									
Alcohol									
Marijuana									
Cocaine									
Crack									
Ecstasy/Molly									
Heroin									
Inhalants									
Methamphetamine									
LSD									
Mushrooms									
Steroids									
Bath Salts									
K2/Spice									
Prescription Medications (for recreational use) Please List:									
Other:									

Have you ever experienced withdrawal symptoms when trying to stop using any substances?  Yes  No  
 If yes, please describe: \_\_\_\_\_

Have you ever had problems with work, relationships, health, the law, etc. due to your substance use?  Yes  No  
 If yes, please describe: \_\_\_\_\_

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**Medical Information**

Primary Care Provider: \_\_\_\_\_ Date of last physical exam: \_\_\_\_\_

Please list any significant health concerns or diagnoses:

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Current Prescribed Medications  None

Medication	Dosage	Date First Prescribed	Prescribed By

Current over-the-counter medications (including vitamins, supplements, herbal remedies, etc.): \_\_\_\_\_

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**Previous Mental Health Treatment**

Have you ever been hospitalized for psychiatric reasons?  Yes  No

If yes, please complete the following:

Dates	Provider/Program/Hospital	Reason for Treatment

Have you sought outpatient counseling and/or psychiatric care (medication) in the past?  Yes  No

If yes, please complete the following:

Dates	Provider	Reason for Treatment

Have you ever received treatment for alcohol or substance abuse/dependence?  Yes  No

**Family Psychiatric History**

Has anyone in your biological family or extended family been diagnosed with a psychiatric disorder or had a substance/alcohol use problem?  Yes  No

If yes, please complete the following:

Family Member	Diagnoses or Substance/Alcohol Use Disorder

**Family and Developmental History**

Relationship	Name	Age	Quality of Relationship
Mother			
Father			
Stepmother			
Stepfather			
Siblings			
Step or Half Siblings			
Spouse/Partner			
Children			
Stepchildren			
Ex-Spouses			
Other			

- Adopted
- Parents never married
- Parents legally married or living together
- Parents temporarily separated
- Parents Divorced or permanently separated: Year: \_\_\_\_\_
  - Mother remarried  
When and to whom: \_\_\_\_\_
  - Father remarried  
When and to whom: \_\_\_\_\_

Please check if you have experienced any of the following types of trauma or loss:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Emotional abuse        | <input type="checkbox"/> Neglect                     | <input type="checkbox"/> Lived in a foster home |
| <input type="checkbox"/> Sexual abuse           | <input type="checkbox"/> Violence in the home        | <input type="checkbox"/> Multiple family moves  |
| <input type="checkbox"/> Physical abuse         | <input type="checkbox"/> Crime victim                | <input type="checkbox"/> Homelessness           |
| <input type="checkbox"/> Parent substance abuse | <input type="checkbox"/> Parent illness              | <input type="checkbox"/> Loss of a loved one    |
| <input type="checkbox"/> Teen pregnancy         | <input type="checkbox"/> Placed a child for adoption | <input type="checkbox"/> Sexual Assault         |
| <input type="checkbox"/> Bullying               | <input type="checkbox"/> Major accident              | <input type="checkbox"/> Other: _____           |

**Social/Interpersonal History**

With whom do you live? \_\_\_\_\_

Please list those you consider to be in your support system and how they best support you: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have difficulty making and/or keeping friends?  Yes  No

If yes, please describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What are your strengths? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Any special interests, hobbies, etc? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What coping skills have helped you in the past? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Presenting Problems and Concerns**

Please briefly describe your reasons for seeking treatment at this time:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are your problems affecting any of the following?

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Handling everyday tasks | <input type="checkbox"/> Self-esteem     | <input type="checkbox"/> Relationships | <input type="checkbox"/> Hygiene                 |
| <input type="checkbox"/> Work                    | <input type="checkbox"/> School          | <input type="checkbox"/> Housing       | <input type="checkbox"/> Legal Matters           |
| <input type="checkbox"/> Finances                | <input type="checkbox"/> Sexual Activity | <input type="checkbox"/> Health        | <input type="checkbox"/> Recreational Activities |

Please check all of the behaviors and symptoms you are currently experiencing as problematic:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Sadness                     | <input type="checkbox"/> Frequent crying spells        | <input type="checkbox"/> Compulsive skin picking       |
| <input type="checkbox"/> Depressed mood              | <input type="checkbox"/> Fatigue                       | <input type="checkbox"/> Self-harm behaviors           |
| <input type="checkbox"/> Worthlessness               | <input type="checkbox"/> Social anxiety                | <input type="checkbox"/> Hallucinations                |
| <input type="checkbox"/> Hopelessness                | <input type="checkbox"/> Irritability                  | <input type="checkbox"/> Gambling problems             |
| <input type="checkbox"/> Guilt                       | <input type="checkbox"/> Anger                         | <input type="checkbox"/> Problems with pornography     |
| <input type="checkbox"/> Shame                       | <input type="checkbox"/> Aggressiveness                | <input type="checkbox"/> Sexual problems               |
| <input type="checkbox"/> Changes in appetite         | <input type="checkbox"/> Frequent arguments            | <input type="checkbox"/> Identity concerns             |
| <input type="checkbox"/> Changes in sleep            | <input type="checkbox"/> Thoughts of harming others    | <input type="checkbox"/> Relationship problems         |
| <input type="checkbox"/> Loss of pleasure            | <input type="checkbox"/> Flashbacks                    | <input type="checkbox"/> Sexual problems               |
| <input type="checkbox"/> Loneliness                  | <input type="checkbox"/> Nightmares                    | <input type="checkbox"/> Work/school problems          |
| <input type="checkbox"/> Isolation/social withdrawal | <input type="checkbox"/> Recurring disturbing memories | <input type="checkbox"/> Alcohol/Substance Use         |
| <input type="checkbox"/> Thoughts of suicide         | <input type="checkbox"/> Paranoia                      | <input type="checkbox"/> Difficulty relating to others |
| <input type="checkbox"/> Difficulty concentrating    | <input type="checkbox"/> Excessive energy              | <input type="checkbox"/> Discrimination                |
| <input type="checkbox"/> Distractibility             | <input type="checkbox"/> Decreased need for sleep      | <input type="checkbox"/> Divorce                       |
| <input type="checkbox"/> Boredom                     | <input type="checkbox"/> Impulsivity                   | <input type="checkbox"/> Grief                         |
| <input type="checkbox"/> Lack of motivation          | <input type="checkbox"/> Wide mood swings              | <input type="checkbox"/> Loss                          |
| <input type="checkbox"/> Racing thoughts             | <input type="checkbox"/> Sleep difficulties            | <input type="checkbox"/> Other: _____                  |
| <input type="checkbox"/> Obsessive thoughts          | <input type="checkbox"/> Restrictive eating            | <input type="checkbox"/> Other: _____                  |
| <input type="checkbox"/> Anxiety/worry               | <input type="checkbox"/> Binge eating                  | <input type="checkbox"/> Other: _____                  |
| <input type="checkbox"/> Compulsive behavior         | <input type="checkbox"/> Purging                       |  |
| <input type="checkbox"/> Specific fear/phobia        | <input type="checkbox"/> Poor body image               |  |
| <input type="checkbox"/> Panic attacks               | <input type="checkbox"/> Memory loss                   |  |
| <input type="checkbox"/> Fear away from home         | <input type="checkbox"/> Hair pulling                  |  |

Have you ever made a suicide attempt?  Yes  No

If yes, please provide dates and details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are your goals for counseling?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there anything else you think I should know in order to provide the best treatment for you?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_