

Medication and Accident Policy

This policy promotes the good health of the children in our care, in line with the Early Years Foundation Stage safeguarding and welfare requirements.

Children who are taking medication may attend Bolnore PreSchool provided they are not suffering from an infectious illness, are not displaying any signs or symptoms of illness and they are well enough to fully participate in playgroup activities including outside play; this is at the Managers discretion.

Medicines

With regard to administration of life saving medication such as the use of nebulisers or insulin/adrenalin injections or other life saving medication, the preschool's insurance will be clarified by reference to the insurance company.

Medicines are not administered unless a doctor, dentist, nurse or pharmacist has prescribed them for that child. Any medicines containing aspirin should only be given if prescribed by a doctor.

All medication must be in their original containers, clearly labeled and inaccessible to the children.

Medicines decanted into another container will not be accepted.

Medication records will be issued and used to record consent and administration details

A Health Care Plan will be drawn up with the manager

If the administration of the lifesaving medicines requires technical/medical knowledge then Bolnore Village Pre-school will first ask the child's parents/carers about suitable training as they may have health professionals they are already working with who can support this. Alternatively, we will seek additional training from qualified health professionals. Training will be specific to the individual child concerned, unless covered by our paediatric first aid training.

Parents/carers will be informed of any medicine administered on the same day.

If a child refuses to take medicine, staff will make every attempt to encourage them, but cannot force them. In this instance the parent/carer will be contacted immediately to inform them.

First Aid

There is a first aid box complying with the Health and Safety (First Aid) Regulations 1981, the contents of which are checked frequently and replaced as necessary by Holly Armstrong and kept in an accessible place out of reach of the children. Evacuation box main room, Kitchen and Foyer.

All staff members currently hold paediatric first aid training who are on the premises or on outings at any one time.

We request written parental permission, at time of placement, to the seeking of necessary emergency medical advice or treatment.

In the event of an accident, one person will remain with the child/adult, while another telephones for an ambulance and the child's parent/carer or in the case of an adult, their emergency contact.

The remaining staff will stay with the rest of the children.

If the ambulance arrives before the child's parent/carer, the person looking after the child should accompany them to the hospital.

A record is maintained of any accidents. This must be signed by the parent. If the accident involves the head, bump head advice is issued to the parents.

A form is available for recording any accident/incident that occurred prior to the playgroup session.

OFSTED will be informed of any serious accident by phone and in writing within 14 days.

Each parent/carer should keep the manager and key person supplied with up to date records of emergency contact numbers.

Illness

Parents/carers are asked to keep their children at home if they have any infection e.g. chicken pox, impetigo and conjunctivitis, and to inform the preschool as to the nature of the infection so that the preschool can alert other parents/carers and make careful observations of any child who seems unwell.

If a parent/carer has a younger or older sibling who needs to accompany them when dropping off or collecting their child from playgroup and this sibling is suffering from a contagious illness or infection e.g. chicken pox, then it is very important that the parent/carer arrives 15 minutes after drop off and 15 minutes before pick up. This is to avoid infections or illnesses being spread especially amongst those who are vulnerable e.g. pregnant women.

No child or staff member who has been vomiting or had diarrhoea can come into preschool until at least 48 hours has elapsed since the last attack.

If children of playgroup staff are unwell, these children will not accompany their parents/ carers to work in the preschool.