

# SonShine Preschool Preservice training- Building and Premises Plan

## **Electrical Hazards**

Power Circuit Panel: Located in basement, by Rangers Room

Power cords: keep behind furniture

Chargers for electronics: these need to be out of reach so kids can't put the ends in mouth

Outlets that don't have anything plugged in need to have child resistant covers

Power strips in use need to have all unused outlets covered and be behind furniture

## **Water**

No bodies of water nearby

Water shut-off: in basement

Sprinkler valves/shutoff: by valve box

Hot water heater: in basement

No swimming pool or hot tub

## **Vehicular Traffic**

Children shall be kept away from 16<sup>th</sup> street

Parking lot: Parking for parents is available curbside

When going from class to playground, we stay on the sidewalk and use the walking rope to hold on to.

## **Hazardous Materials**

Cleaning supplies shall be stored in the high, latched cabinets out of reach of children

Chemicals/paint/gas/motor oil are stored in separate locked rooms or sheds

Pesticides/Lawn & garden supplies/equipment are stored in locked sheds

**Bio contaminants**

Use disposable towels and bleach disinfectant to clean blood, vomit, and feces.

Wear disposable gloves when handling items that have/probably have blood, vomit, and feces.

Dispose of disposable towels/gloves/etc in double layer of Ziploc bags and place in trash outside classroom

Soiled children’s clothing should be bagged and sent home

**Other:**

Thermostat is in hall by AED

AED is in hall by phone

Staff should have their cell phones available with them at recess and in classrooms

First aid kits are in cleaning cupboard and recess bags

During emergency drills, use walking rope and always count students and bring either a phone with all parent contacts, or class files with parent contacts.

**Field trips:**

Field trips should be small groups each led by an adult chaperone, and only teachers or the child’s own parent should take children to public restrooms on field trips.

I, \_\_\_\_\_ understand these procedures.

Signed, \_\_\_\_\_ Date: \_\_\_\_\_