**Child Care Worker**

This care service involves a program of personal care and household care management that is personalized for each service user in the form of a care plan. Care duties will therefore include assisting the service user with a variety of duties, and in doing so the carer will observe and respect the service user’s dignity, privacy and independence as far as is practical.

**Duties and Responsibilities**

* Organize and participate in recreational activities, such as games.
* Discipline children and recommend or initiate other measures to control behavior, such as time out picking up toys and books.
* Instruct children in health and personal habits such as eating, resting, and toilet habits.
* Assist in preparing food for children and serve meals and refreshments to children and regulate rest periods.
* Read to children, and teach them simple painting, drawing, handicrafts, and songs.
* Accompany children on outings.
* Keep records on certain children, including daily observations and information about activities, meals served, and medications administered.
* Observe and monitor children's play activities.
* Organize and store toys and materials to ensure order in activity areas.
* Sanitize toys and play equipment.
* Support children's emotional and social development, encouraging understanding of others and positive self-concepts.

**Skills and Specifications**

* Self motivated
* Organized
* Flexible
* Caring
* Sensitive to the needs of others and to the sick or infirm
* An active team player but also able to work on own initiative
* A good communicator.

I hereby understand the scope of my duties and skill qualification. I agree to perform all tasks herein stated. I am also aware that these responsibilities may be revised as deemed necessary.

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_