# SEPA AGM – 5th March 2019 at 4.30pm

Offices in attendance: ASB, Stirling, Glenrothes, Shetland, Fraserburgh, Perth and Aberdeen

1. Welcome: Emma Phillips from UNISON was chairing the meeting as both the chair and secretary were standing down from their existing positions.
2. Reports from Branch Officers – Reports received from International Office – Louise Giblin; Treasurer – Shirley Cochrane; Education Office – Adrian Moore, LGBT – Fiona Gentle and a verbal update from Jim Dillon on Health & Safety.

**Action**: Jim Dillon and William Wilson will be undertaking an exercise on which SEPA offices do not have a UNISON Health and Safety Representative.

1. Election of Branch Officers –

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| Position | Nomination | Proposer | Seconded | Comments |
| Secretary | Adrian Moore | Jim Dillon | Fiona Gentle |  |
| Chair | Vacant |  |  | Will be decided at the next Committee meeting 18/3/19 |
| Vice Chair | Zia Hussain | John McKechnie | Andrew Gallagher |  |
| Treasurer | Shirley Cochrane | Zia Hussain | Louise Giblin |  |
| Education Co-ordinator | Vacant |  |  | Will be decided at the next Committee meeting 18/3/19 |
| Equalities | Fiona Gentle | Adrian Moore | Tony McCann | Will include LGBT |
| Health & Safety | Jim Dillon & William Wilson | Nick Cross | Fiona Gentle | Job Share |
| Communications Officer | Stuart Wilson | Louise Giblin | Tony McCann |  |
| International Officer | Louise Giblin | Shirley Cochrane | Liz Dundas |  |
| Membership & Terms and Conditions | Lindsay Regan | Fiona Gentle | Liz Dundas |  |
| Youth Member | Vacant |  |  | Will be decided at the next Committee meeting 18/3/19 |
| Welfare | Michael Buchan | Zia Hussain | Jim Dillon |  |
| Labour Link | Vacant |  |  | Will be decided at the next Committee meeting 18/3/19 |
| Stewards |  |  |  | No Changes |

1. Attendance at Annual Conference – Conference will be June in Liverpool, the branch are nominating two people one male and one female:

Louise Giblin, proposed by Fiona Gentle and seconded by Shirley Cochrane

Tony McCann proposed by Jim Dillon and seconded by Ian McNiven

1. Branch accounts – Treasurer report signed off by UNISON, there seems to be a high spend on mobiles which accounts for 18% of budget

**Action: Shirley Cochrane to review and update committee on 18th March 2019.**

1. AOB – The branch will like to thank Alan and Rebecca for their work at the branch for over 18 years, the terms and conditions that members receive from SEPA has benefitted from their hard work over the years.

Liz Dundas will continue to represent UNISON on the JE Panel

Thanks to Emma Phillips to chair the AGM on her birthday.