

## **CLERK'S GENERAL REPORT FOR MARCH/APRIL 2013.**

### **Finance.**

Notice of Audit posted on PC notice boards.

Internal Audit completed without any adverse comments from the Auditor; Annual Return to be signed by Chairman at the May meeting. All documents will then be ready for submission to the external auditor in June 2013.

Repayment of VAT received from HMRC and BDC Street Cleaning Grant, 50% of the annual Precept and the Localism Grant also received.

### **BDC - LDF.**

Documents received via email (copied to Chairman) regarding the landowner proposed additional site located at the Old Rectory, Rivenhall.

### **Local Bus Service Witham to Braintree.**

Letters of complain re the very inadequate service along this route were sent to First Bus, the Passenger Transport Coordination Centre at ECC and The Traffic Commissioner for this region in Cambridge.

Replies from ECC "...ECC has no jurisdiction because this is a commercial service" and from the Traffic Commissioner "...do not have investigatory powers..."

No reply from First Bus to date.

### **Annual Parish Assembly.**

The PC Annual Report and the Community Information Leaflet have been printed and distributed as necessary.

Invitations/Agendas have been issued to all Members and invited guests and appropriate notices placed on notice boards.

### **General maintenance.**

Contacted BDC requesting regular emptying of the Dog Waste Bins.

Dog waste notices displayed on notice boards and article submitted for inclusion in the Parish Magazine.

Maintenance Contractor requested to clear the slopes and steps from the A12 to Henry Dixon Road.

### **Local Post Office, Church Road.**

No further information to hand.

### **ECC Elections.**

Notices displayed on all PC notice boards at the request of BDC.

### **A12/Henry Dixon Road flooding.**

Notification from the Highways Agency - *"...we intend to install a restart feature which, if the power supply is tripped or shut down, will automatically restart the pump after a specific period to allow settlement of any silt in the well. Another option under consideration is the installation of a back up pump... There appears to be an excessive amount of silt getting into the drainage system and we are investigating this issue with ECC. We intend to carry out a further site survey and check the condition of the surrounding gullies and pipe work shortly..."*

### **Church Road Parking Revisions.**

The Chairman reports that the minutes of the NEPP list the Church Road school parking scheme as approved and code green. Its looking hopeful !!

### **ECC Roads Maintenance.**

Water leak outside 471 Rickstones Road now repaired by Essex & Suffolk Water.

The broken warning sign at the traffic island at the junction of Henry Dixon Road and Oak Road has not yet been replaced.

The footway under the Railway Bridge in Oak Road has been repaired.

### **Church Road Zebra Crossing.**

What appears to be a temporary reinstatement has been undertaken to the pothole in the middle of the zebra crossing but there has been no replacement of the broken illuminated beacon post.

ECC indicate that an Inspector will attend to carry out a risk assessment and schedule any reinstatement of the illuminated beacon post.

### **Tarecroft Wood.**

Information gathered regarding reported claims/incidents resulting from rabbit damage to local crops.

### **Planning Matters.**

Details of Planning Applications discussed at the April meeting were forwarded to BDC.

Receiving details of new Planning Applications to be considered by Members as necessary.

Making further enquiries regarding the proposed Solar Farm application in the Maldon District at Little Braxted, close to the common Parish boundary. Without any success.

### **Coffee Morning PC 'Surgery'.**

Attending this on a fairly regular basis along with Councillors.

### **Liaison with Chairman.**

Liaison with the Chairman upon various items of correspondence, the agenda for the next meeting and the photocopying/collection, as necessary, of planning applications.

Keith Taylor (Parish Clerk)  
30<sup>th</sup> April 2013.