Harry’s Party Rentals LLC

**Rental Agreement**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(hereafter "Client")** and Harry’s Party Rentals LLC **(hereafter "Supplier")** hereby agree to the following:

**I.** The Supplier will rent the following equipment to the Client for **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (event)** on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(date)** at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(location)** from \_\_\_\_\_\_\_\_\_\_ **(time)** until \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(date)** at  **\_\_\_\_\_\_\_\_\_\_ (time)**:

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**(list of required equipment)**

**II.** The amount of $\_\_\_\_\_\_\_\_\_\_\_ **(monetary amount)** is to be paid in full to the Supplier before delivery.

If a cancellation occurs after\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(date)**, the Client will be charged \_\_\_\_\_\_%.

Set-up costs an additional $\_\_\_\_\_\_\_\_\_\_\_\_\_ **(monetary amount)**.        No set-up needed **(check box)**

If the equipment is returned late, the Client will be charged $\_\_\_\_\_\_\_\_\_\_\_ **(monetary amount)** per hour for every hour that it's late.

**III.** The Supplier will deliver the equipment to **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (location)**. The delivery will be a curbside drop-off unless otherwise specified.

No delivery needed **(check box)**

**IV.** The Supplier guarantees that all equipment is without defect. However, the Client accepts all responsibility for any damages to OR any injury caused by the use of the equipment.

The Client will be charged $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(monetary amount)** if any of the equipment is returned damaged or excessively dirty.

The Client will be charged the full cost of any item that is lost or not returned.

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**In witness to their agreement to the terms of this contract, the parties affix their signatures below:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_

Supplier print & signature                                         date Client print & signature                                              date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Address Full Address

Harry’s Party Rentals LLC

**Policies**

Your satisfaction is of the utmost importance to us. Because of this, we do have certain policies to ensure we meet your expectations for the party of your dreams. Please read carefully.

1. **Making a reservation**
2. **Payments**
3. **Changes and Cancellation**
4. **Delivery**
5. **Picking-up your rental**
6. **Weather Policy**
7. **Set-up**
8. **Out of town events**
9. **Returns**
10. **Damaged equipment**
11. **Making a reservation:**

To confirm your reservation we, at Harry’s Party Rentals, require the following:

1. contact information
2. a valid credit card number on file
3. a deposit
4. a signature on your rental agreement

**II. Payments:**

Deposit

⧫Harry’s Party Rentals has a PayPal account set up for accepting deposits.

⧫The deposit is equal to 30% of your order total and is applied towards your final balance.

⧫Your reservation will NOT be confirmed until a deposit and signed contract are received.

Balance

⧫The remaining balance of your rental fee is to be paid in full prior to delivery.

⧫This payment can be made in any of the following ways: cash, credit card, money orders, business checks, and direct deposit. We take payments in person, and over the phone.

**III. Changes and Cancellation:**

Changes

⧫You may make changes in person, by phone, or email.

⧫If you are making any changes (item reduction) to your order, you must do so 14 days prior to rental date.

⧫Any changes (item reduction) made within 14 days of rental date, will be subject to our cancellation penalty.

⧫ If you wish to add an item/equipment to your order, you must do so prior to delivery/pick-up date, and are subject to item availability. These items will be billed separately.

Cancellation

⧫ You may cancel your reservation 14 days prior to rental date event for a full deposit refund.

⧫ Any item/equipment reduction made within 14 days of rental date will be subject to 20% of the original monetary amount, per item.

⧫ Canceling your entire reservation within 14 days of rental date you will forfeit your initial 30% deposit fee.

**IV. Delivery:**

 Delivery costs $20 flat free to towns that are 15 miles from our location in Bristol, Connecticut.

 The delivery will be a curbside drop-off unless otherwise specified on the Rental Agreement (section III).

**V. Picking-up your rental:**

⧫ You may pick-up your rental on the day of your event, and may return no later than the time and day specified on your rental contract.

⧫ Either you or someone else can pick up your order. If another person will be picking up, they will need to know what name your order is booked under and settle any remaining balance owing on the account.

⧫ You are responsible for any and all damage that may occur during transportation to and from your event’s location.

**VI. Weather Policy**

Harry’s Party Rentals reserves the right NOT to perform in any outdoor events if the weather is in bad conditions, and or is detrimental to Harry’s Party Rentals equipment. These include but are not limited to wind, rain, lightning, and snow.

In case of poor weather conditions, Harry’s Party Rentals will contact the Client prior to delivering equipment. At the time of this call, if the Client decides not to have the equipment delivered due to weather conditions, the full deposit fee will be refunded.

If the Client chooses to have the equipment delivered, and the weather is questionable, the deposit will NOT be refunded.

**VII. Set-up**

Set-ups and tear-downs are available for an additional fee. If the client does not need Harry’s Party Rentals to set-up, it must be specified on the Rental Agreement (section II)

**VIII. Out of range events**

Any event located outside of the 15 mile range, is subject to an additional delivery fee.

**IX. Returns**

The Client will be charged the full cost of any item that is lost or not returned.

**X. Damaged equipment**

Harry’s Party Rental guarantees that all equipment is without defect. However, the Client accepts all responsibility for any damages to and, OR any injury caused by the use of equipment.

The Client will be charged an additional fee if any of the equipment is returned damaged or excessively dirty.