

**RIVENHALL PARISH COUNCIL.
MINUTES OF THE MEETING HELD ON 6th DECEMBER 2011.**

Present: Cllrs. Abbott, Bills, Brailey, Wright, Prime and Clark.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and 1 member of the public.

536.. To receive any apologies for absence.

An apology for absence was received from Cllr. Salmon who was unwell.

537.. Declarations of Interest relating to Agenda items.

There were no Declarations made relevant to this meeting.

538.. To approve and sign the Minutes of the meeting held on 1st November 2011.

The Minutes were **unanimously approved** and then signed by the Chairman.

539.. To approve and sign the Minutes of the special meeting held on 15th November 2011.

The Minutes were **unanimously approved** after some typo corrections and then signed by the Chairman.

540.. To approve and sign the Minutes of the Precept meeting held on 17th November 2011.

The Minutes were **unanimously approved** and then signed by the Chairman.

541.. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- (a) Footway problems along Church Road can be alleviated by walking, with permission, across the front lawns at numbers 19 and 21.
- (b) There is a dangerous broken concrete bollard at the recycling site; the Clerk will report this to ECC Highways and request the Maintenance Contractor to make safe the remaining piece.

542.. Matters for Discussion:

- i. Insurance matters - VAS claim and Jubilee Fete.
The Clerk reported that the Insurance claim had been settled in the sum of £3,870.00.
He also reported that the Council's insurance policy would not cover the Jubilee Fete in 2012 and that the Millennium Committee will have to take out their own Public Liability policy.
- ii. Future management of Tarecroft Wood.
The Chairman reported on the site meeting with officers from ECC.
Green Light Trust will be working in the wood under the overall supervision and management of ECC. Coppicing will commence this winter, therefore, the Clerk will write to ECC requesting that the Parish Council has a 'watching brief' in order to safeguard the mature trees within the woodland.
- iii. Play Area, Henry Dixon Road.
The Clerk has written to Mr. Brice regarding the lease arrangements.
BDC have removed the unsuitable goalposts from the site and backfilled the holes.
- iv. Play Area St. Mary's Road.
Concern has been expressed regarding children playing ball games on this land where a 'No Ball Games' sign is posted. This is GreenfieldsCH land, therefore, there is no action that the PC can take.

- v. Essex County Fire & Rescue at Durwards Hall.
The Chairman and Cllr. Wright reported on the consultation event held by Essex County Fire & Rescue Service regarding possible future developments at Durwards Hall.
It would appear that ECF&R are planning to develop the majority of the site in order to centralise all administrative and training activities and for the possible outside use of the facilities provided.
An interesting ECF&R document taken from their website will be placed in the circulation folder.
- vi. Braintree District Highways Panel - meeting 17th November 2011.
The Chairman reported that a reply is still awaited as to whether or not the PC might be permitted to pay for the weight restriction in Oak Road if grant funds become available; that clarification is still awaited as to who has ultimate responsibility for the additional parking restrictions along Church Road. The inclusion on the reserve list of the one-way working at the Railway Bridge in Oak Road is to be considered at the February meeting of the Highways Panel.
- vii. Annual Parish Assembly - initial preparation.
Proposed by Cllr. Bills, seconded by Cllr. Brailey and agreed by a vote of 4 to 1 that the Annual Parish Assembly precede an appropriate PC meeting. The Clerk will investigate and work out the logistical arrangements for this in 2012.
- viii. Report from the Council's RPFA representative.
Cllr. Bills gave a brief report upon the current good standing and operation of the RPFA.
- ix. General Maintenance required in the parish.
(a) Reinstatement of former salt bin site.
Cllr. Wright will operate as a liaison for this work to be undertaken as soon as possible. It was agreed that topsoil was necessary subsequent to the removal of the salt contaminated soil, then for the installation of planters followed as appropriate with grass seed. All items will be purchased as required.
(b) The Maintenance Contractor will be requested to renew/repair the broken chain on the Village Green and to liaise with Cllr. Clark regarding the planting of the Hornbeam saplings at the recycling site.
(c) Cllr. Wright had received an offer of free trees from the Woodland Trust but as the PC could not find space for them they would be offered to Silver End PC who had an ongoing woodland project.
- x. EALC Training Courses.
Roles & Responsibilities - 25th January 2012. No Members offered to attend this course.

543.. Planning Matters:

Applications:

11/01353/FUL: Ramped access/driveway to front for wheelchair use.
455 Rickstones Road, Rivenhall.

Members raised no objections to this application.

11/01593/FUL: Removal of condition 5 and variation of condition 10 of planning approval 11/00152/FUL - relating to the gated access.

The Fox Inn, London Road, Rivenhall End.

Members raised no objections to this application.

The Chairman reported that the unauthorised mobile advertisement in the drive of The Fox Inn had been reported both to BDC and the Highways Agency.

Planning Results:

11/01220/FUL: Installation of photovoltaic system onto grain store - Appleford Farm.
Application granted.

11/01324/FUL: Retention of vehicle washing facility - Former A12 North Side Filling Station.
Application granted.

Planning Enforcement:

The Chairman had again reported planning condition breaches at Appleford Farm to BDC for action.

Ongoing Planning Matters:

- i. Local development Framework.
The LDF Core Strategy has now been published by BDC.
The Chairman reported that the LDF Panel will consider the PC observations regarding the Allocations Document at the January meeting. BDC has expressed concern regarding the proposed extended Oak Road development boundary and recommend that the area be identified as 'Visually Important Space' to which Members agreed.
- ii. Rivenhall Airfield - Bradwell Quarry: Application ESS/32/11/BTE.
The Government Minister has declined to 'call-in' this application for Inquiry, therefore, the application must be decided by ECC.
- iii. ECC Waste Development Document: Preferred Approach.
The consultation documents are now to hand and it was agreed that the Chairman together with Cllr. Wright circulate comments prior to a reply being sent to ECC before the expiry date of 19th January 2012.
- iv. New Rickstones Academy.
The opening date for the New Rickstones Academy has been scheduled for immediately after the extended February 2012 half-term break.

544.. Correspondence received since the date of the Agenda.

There was no additional correspondence to bring to this meeting.

545.. Finance Matters:

- i. To agree accounts for payment.
Proposed by Cllr. Wright, seconded by Cllr. Prime and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

800	R.P.F.A.	£15.00	Hall hire 15 th November 2011.
801	K. P. Taylor	£253.03	Clerk's salary/expenses (Nov.)
802	A. Walsh	£219.95	General Maintenance (Nov.)
803	Henry Dixon Hall Charity	£10.00	Hall hire June 2012.

- ii. To formerly agree the Budget and Precept amount for 2012/2013.
Proposed by Cllr. Prime, seconded by Cllr. Brailey and unanimously agreed that the Parish Council Precept upon BDC in the sum of £9,309.00 for the year 2012/2013. The Chairman and the Clerk duly signed the appropriate form, which the Clerk will return to BDC.

546.. Information exchange and items for the next Agenda.

- (a) A reminder was given to delete all spam emails and not to accept any spurious telephone calls.

547.. Dates of future meetings:

Tuesdays 3rd January 2012 and 7th February 2012 in Rivenhall Village Hall, both commencing promptly at 20.00 hours. Items for the January meeting to the Clerk by 22nd December 2011 at the latest.

548.. Closure.

The Chairman closed the meeting at 21.40 hours.

Signed: Date:

CHAIRMAN