

**Minutes**  
**CAPE CONROE PROPERTY OWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
**CAPE CONROE**  
**May 13, 2020**  
**7:00 P.M.**

**I. MEETING CALLED TO ORDER**

Those in attendance: Paul Rex, April Wallin, Jim Mauch, Sidne Eagan, Simon Bandaza, Jim Allen, Robert Rosenquist, Frank Skyvara, Kerri Bushman also attending Tammy with IMC. Those not in attendance- Roseann Zolka, Amber Keyser.

**II. PUBLIC COMMENTS-**

**III. APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES FOR:**

March Minutes 2020 Kerri motions to approve minutes, Robert 2<sup>nd</sup> the motion, motion carries.

**IV. TREASURER'S REPORT**

April 2020- Frank went over the report.

**V. LEGAL**

Will discuss in Executive Session- legal will continue with the collection process.

**VI. COMMITTEE REPORTS**

- Architectural Control- Chad Stultz to Chair, Justin Bateman, Jim Mauch- 1 deck, 2 driveway extensions, patio door, shed, poo 2 new home construction, and roof.
- Maintenance/special projects- Jim Allen & Jim Mauch- Robert fixed lights and replaced bulbs. Signs made for COVID-19 warnings to be installed Still looking for additional bids for parking lot striping. Frank motions to approve the bid for \$3000 to do striping, 2<sup>nd</sup> Kerri motion carries. Jim mentioned that people are wanting to have light on at the dock again. Get timer light switch to install.
- Security – Paul Rex report attached
- Community Relations – Justin Bateman- Next event July 4<sup>th</sup> parade and asking for \$250 for hotdogs and drinks. The board suggested not to do food just do the parade.
- Utilities and Roads – Frank Skyvara & Simon Bandaza- Several lights out Robert called them in. Several ditches have been dug out.
- Pool/Clubhouse & Playground/Pavilion - April Wallin & Amber Keyser- email request in packet. Summer hours 10-9 May 15<sup>th</sup> to be able to open you must have the pool guards to maintain the area. The Social distancing must be followed. The capacity of the pool is what is available out there. Approximately 30 people. Please limit your time at the pool there so all can enjoy the pool. Jim M. motions to have no clubhouse rentals until June depending on Governor's orders, 2<sup>nd</sup> Kerri motion carries Jim A opposed. Ants need to be treated at the park and at the entrance area and exterminated at the clubhouse.

**VII. NEW BUSINESS**

Newsletter- Kerri motions to approve with edits on the pool, Jim M 2<sup>nd</sup> the motion, motion carries.

Bid for Playground Mulch- 3 bids were given. Kerri motions to go with Glen Martin bid of \$3230 2<sup>nd</sup> Robert motion carries.

Pool opening- May 15, 2020 with restrictions of the 6ft rule and approximately 30 people.

Open board position- April will be closing on her house and will be resigning from the board. Paul recommends to appoint Simon to the open position, Robert 2<sup>nd</sup> the motion, motion carries.

**VIII. OLD BUSINESS**

None at this time

This meeting could adjourn to an executive meeting on any topic.

**VIII. ADJOURNMENT**