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| **Purposes** | **EYFS**  (verbal with some written) | **Year 1**  (independent writing) | | **Year 2**  (independent writing) | **Year 3**  (independent writing) | **Year 4**  (independent writing) | **Year 5**  (independent writing) | **Year 6**  (independent writing) |
| **To Entertain** | * Labels and captions * Description * Story (retell) * Poetry | * Labels and captions * Description * Story (retell and some innovation) * Poetry | | * Description (character and setting) * Story (retell with some innovation) * Poetry | * Description (character and setting) * Story * Poetry | * Description (character and setting) * Story * Poetry | * Description (character and setting) * Story * Poetry | * Description (character and setting) * Story * Poetry |
| **To Inform** | * Labels and captions * Recounts * Letters * Lists | * Labels and captions * Recounts * Letters * Fact-files * Instructions | | * Recounts * Letters * Non-chronological reports * Instructions | * Diary entries * Letters * Non-chronological reports * Instructions * Biography | * Diary entries * Letters * Non-chronological reports * Instructions * Explanation * Biography | * Diary entries * Letters * Reports * Instructions * Explanation * Biography | * Diary entries * Letters * Reports (including formal and mixture) * Instructions * Explanation * Biography |
| **To Persuade** |  | |  | | * Advertising * Simple letter | * Letter * Speech | * Letter * Speech | * Letter * Speech (including formal) |
| **To Discuss** |  |  | |  |  |  | * Argument * Review | * Argument (including formal) * Review * Debate |