**Elochoman Marina Farmers Market**

 **Rules and Regulations 2019**

**Elochoman Marina Farmers Market**

**500 2nd Street, Cathlamet, WA 98612**

**E-mail- Port1j@cni.net**

**Fax 360-795-3378**

**Phone 360-849-9401**

**Please read, sign and send back by Fax, E-mail or Mail.**

Markets are every Friday 4 pm to 7 pm from May 24th to September 27th

Market Fees- Fee for those who have not signed up before May 10th is $10.00 each market. Power is an extra $7.00 if required

Space Assignments- Full time and part time vendors will already have a vendor number and will be able to go to their space and set up. Guest vendors will need to check in with the market manager one hour before open. Vendors can also find our space number by calling/texting market manager. **All vendors must sell in the 10x10 space you are assigned vending or selling outside this space is not permitted. If a bigger space is needed talk to the market manger one week before market. Additional fee may apply for bigger space.**

Full/Part Time Vendors-Full and part time vendors will receive priority when spaces are assigned. Note that other events may require vendors to change assigned space.

Dates: The market dates you pick you must attend. In an emergency place contact market manager.

Set up/Breakdown-

 **Set** **up** begins at 2:30 and must be completed by 3:45. No later! During the set up time Vehicles are allowed in the market area. Vendors need to unload their stuff and remove vehicle from market by 3:45.

 **Breakdown**. Vendors need to remain up and selling until 7 pm each market. At 7:05 vendors can bring cars over to start loading up. If we still have customers at 7:05pm vendors need to be courteous and wait others are done to start breaking down.

No Early Tear Downs- After 4pm vendors are required to stay in place and selling tell 7pm no exceptions. You are allowed to tidy up your space but remain open.

Canopies- Canopies need to be tied down sufficiently and safely anchored or using at least 30lb of weight on each leg. All weights and tie downs need to be attached in a way that is safe and not a hazard to customers. The Elochoman Marian Farmers market does experience wind. If canopies doesn’t appear safe to the market manager, I will ask you to take it down for the safety of our customers

Vendor Parking- Contact market manager for parking instructions.

Special Requests- See the market manager prior to market to make any special requests to any market rules. Example if you do sell out of a van or trailer. If you need to reschedule a market date, contact the market manager one week prior.

Cancelations/No shows-

 **Cancelations**. If you need to cancel a market date you have signed up for Market manager needs to be advised one week before the market. If you have paid and are cancelling a market date or are unable to make it, there will be no refund. If there is a market date that you have not signed up for you can reschedule to another date.

 **No shows-** if you signed up for a market and you did not call, will lose the space that was reserved and you will not get a refund for paid market.

No Smoking At the Elochoman Marina Farmers Market.

Pets/Children- Well-mannered pets-on-leash are allowed provided owners clean up after their pets. Pick up after pet stations are located around the marina. Ask market manager if needed. Children must be supervised at **all** times during the market.

Disposing of Trash- You are responsible for keeping your space clean and the removal of all trash at end of the day. Dumpsters are open for your use.

Question: contact the market manager (Mackenzie Jones) for any questions you may have. Via e-mail port1j@cni.net or call/text 360-849-9401.

Please read and sign so that the Elochoman Marina Farmers Market knows you understand and agree to the rules as laid out in this form.

Was a copy of rules given to vendor? YES NO DIDN’T WANT A COPY.

Vendors Name Print:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendors signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Was a copy of rules given to vendor? YES NO DIDN’T WANT A COPY. \_\_\_\_\_\_\_\_Initial

Market Manager Name: Mackenzie Jones Phone: 360-849-9401

Market Manager Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_