

HLC Leadership Academy

P.O. Box 2395

Havana, Florida 32333

850-539-1315 or 850-539-1316 fax: 850-539-9562

Email: hlcacademy1315@gmail.com

Dear Parent/Guardian:

All students/employee photographs that appear on the HLC Leadership Academy web pages, posters, flyer, media, newspaper, etc., must be accompanied by written permission from the parents or the student or the employee.

While there are tremendous advantages and value to the advertising of our school as a means of positive communication, we are fully aware of the potential for misuse of the photographs due to the worldwide accessibility to web page and other means of communication with the public.

During the 20__ - 20__ school year, the opportunity may arise for your child's image/photograph or work to be included in a classroom or school project that could be used in one of the following ways.

- Posted on the school web pages
- Appear in videos made during a student presentation of their project, or in broadcasts or videos demonstrating multimedia in general
- Used in a printed publication such as a newspaper or magazine
- Submitted as contest entries
- Recorded to appear in a school-related programs or news broadcast to be used by a local television station or school/county project.

Posted student work may be accompanied by a first name only to be used as identification, and this will not be included unless written permission is granted. Under no circumstances will an address or phone number for any student be included in any posting. **This authorization must be renewed each school year for every student/staff**

Sign Authorization for School Year 20__ to 20__

I ___ do ___ do not authorize HLC Leadership Academy to use my child(ren) or my pictures on any posting, web page, printed publication, newspaper, magazine, flyer, media, etc.

Parent/staff (parent sign for student under 18 years of age)

Date

PLEASE USE ONE FORM PER CHILD OR STAFF MEMBER